**Safeguarding Children**

**1.5 Lone Working Policy**

Tywardreath Pre-School Playgroup is committed to children's welfare and safety, including maintaining OFSTED ratios and safeguarding children. Employees are safeguarded by lone working risk assessments and policies. Employees are trained in safe lone working practices and are monitored by managers. Lone building working is defined as one practitioner with children on their own in the building. Lone building work is not permitted under any circumstances due to safeguarding requirements. Lone room working is defined as one practitioner with a group of children in ratio within the playroom or garden with other staff members on site to support if needed. Practitioners may work in the room or garden on their own with children within ratio for short periods provided they hold the following:

- Full DBS check
- Full Paediatric First Aid Qualification (12-hour training)
- A valid level 2 or above safeguarding qualification
- Are 18 years of age or over

Practitioners and managers are within hearing of each other to ensure they can call for assistance if needed. The door will be open between the garden and playroom to allow for free flow play, and a member of staff must always be present in that room with the group of children.

The room and garden are fully equipped with a first aid kit, and children's belongings are left in the room when practitioners need to lone room work. Practitioners are not able to lone room work in the following incidences:

- The practitioner has a medical condition that may inhibit their ability to lone work
- The parent has expressed in the child's registration form that they do not wish for their child to be left in sole care of one key worker

If children are sleeping, a practitioner is allocated to sit with them whilst they sleep to carry out sleep checks. We do not leave children unattended, even when sleeping.

If you have any questions about lone working or about the policies, please speak to the Setting Manager.

Reviewed on: 25th October 2026