

Minutes
Monday 5th October
AGM
5.00pm

Present: Sarah, Elly, Harley, Kay, Mell, Tracey, Annette

Apologies: Jess, Sammy

Confirmation of Committee Members

2 new members proposed, but one was unable to attend

Action: The Charity Commission website and the Bank need to be updated

Resignation of Chair

Sarah's letter of resignation previously circulated and attached

Thank you gift and flowers presented to her

Committee Members – Any benefits in kind

No

Chairman Report

Sarah expressed her pleasure that Easter fundraiser was so successful and has become a village event. She also noted that the Preschool has improved through the fundraising efforts of the committee and the staff: new front door, heating, lights fixed and the relationship with brewery is better. She stated that she was handing over the preschool in a better financial situation than when she started

Action: A blank constitution needed for Harley to sign

Salary (52 week) for Setting Manager and Financial Administrator

Tracey, Mel and Ellie left the meeting

Annette gave an explanation as to the work that needed to be completed during the school holidays by both herself and Tracey

Discussion held regarding: The average wage taking in the school holidays shouldn't mean they are working at lower than minimum wage, don't want staff to leave due to not being able to take holiday. If all overtime claimed it would work out as more expensive. Paying a regular amount is easier to budget for than paying for peaks in overtime e.g. during holidays

Approval given

Tracey, Mel and Ellie returned to meeting

Maintenance

Emma fell in a hole in the floor in the cupboard – Quote from Kara Dad - Priority Electrician – Need 3 units for lights £30 per light, Emma's Dad dealing with

Setting Manager Report

Attached

Christmas Raffle Prizes

Action: Committee members to initiate this and involve Tamsyn

Financial Report

- **Banking (as of Monday 5th October)**

Current Account	£45,221.98
Contingency Account	£9,996.71
Cash in Hand	£0

- **Invoices**

Overdue Invoices:	No
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Expenditure on a level with last year. Some money from Funding has been used for sensory equipment under the stairs which the children really appreciate.

A.O.B

None

Date of next meeting

Monday 30th November 5pm.