



Minutes Committee Meeting

Tues 17 Jan - 6.30pm

Present: Tracey (pre-School Manager), Sarah (Chair), Lucy (Staff Rep), Jo (Secretary), Michelle, & Kay

1. APOLOGIES

ACTION

Catherine

2. SAFETY SHARE

If swimming regularly then ear plugs should be worn to avoid damage from the cold temperatures.

3. Minutes of last meeting

Sarah has contacted the brewery about getting the front door replaced - they have done a temporary repair and will be returning to do a proper job in the holidays (hopefully Easter but probably summer).

4. MANAGERS REPORT

Tracey highlighted a few key messages

- The curriculum is being reviewed to better reflect our setting. This is to include Healthy Movers led by Kelly and Eco School led by Teresa.
- Most children are not currently school risers - this is unusual for this time of year but good news to keep our numbers up in September.

Start of school risers trips this week - Eden + Par Track.

5. FINANCIAL REPORT

See the separate report

Fundraising target is £4,000 raised to date is £190..29 plus lots of resources have been bought by parents.

6. Staffing



Another member of staff is required to cover if people are off ill. Tracey will advertise for a new member of the team. Lucy will provide the wording for the advert for facebook. Everyone to share. **All**

7. Easter Fun Day

9th of April - - Sarah, Kay, Michelle (craft table), Kelly, Tracey (face painting)

Raffle prizes + Eggs required -

Everyone to try and secure raffle prizes

All

Eggs

- Catherine has sent letters to some places
- Catherine to update on how this is going -

Catherine

8. Coronation fete day

Fete committee - are offering local community groups £100 towards a coronation celebration. Suggest hosting a family picnic. Tracey to find out the rules of the funding **Tracey**

9. Committee DBS

Only one left - Kay to progress

Kay

10. MAINTENANCE HIT LIST

- a. **Heating** - Quote received to fix the night storage heaters committee agreed to instruct this work.
- b. **Fence** - being fixed by a grandparent

11. DATE OF NEXT MEETING

- a. Committee Meeting - Tuesday 6th June - 5.30pm

AOB

1. Cycle scheme - a staff member has requested for us to look at this. The committee reviewed this and this is unlikely to work where the costs of a bike would reduce pay to below national wage (as this is illegal).