



Finance Report – 27/04/2021, by Sarah O’Toole

Current Account - £17,767.00 (Probably got about 8k funding to be paid later in term)

Contingency Account - £11,462.02

ASDA - The ASDA Community Champion, Emma Riley, has emailed to suggest we enter for the Green Token scheme. She rang today to follow up and said that she is entering three pre-schools for the first new green token scheme since before COVID, so I need to send the form back in the next couple of days. Emma has also offered to send us any garden or craft stuff we would like, so I will email her a wish list when I return the form.

Managers report – 27/04/2021, by Sarah O’Toole

32 children on roll. 17/32 are school risers. 24/32 Funded. 7 30 hours funded (but not attending 30 hours). 2 two year funded.

1 child SEND, 0 vulnerable.

Personal and Professional Development

Staff – We had a staff meeting on Thursday 8th April. All staff attended. The staff meeting was mainly about the children’s learning and development, setting targets in partnership with parents and how Tapestry observations can be simplified and targeted and give more impact, to help staff with their work load.

We have seven staff on role and two Level 3 students from Cornwall College. Rob is still kindly helping at our forest school sessions, twice a week.

Staff Supervisions & Staff Peer Observations – Summer term peer observations now due to start. The importance of being and observee as well as being observed was discussed in staff meeting.

Staff Personal Development Update – The importance of being and observee as well as being observed was discussed in staff meeting. All staff had supervision at the end of spring term. All staff have valid safeguarding certificates. All expect one staff member has full paediatric first aid food and safety certificates. We had in house paediatric first aid training in the Easter holidays. Four staff attended, two students and Rob as a regular volunteer.

Sarah O’T completed the two-day Mental Health First Aid and a Level 3 Safeguarding refresher, which was a day course (subject Neglect Across Life). I also completed Level 1 Water Safety and have got Level 2 booked this week and Level 3 in May. This supports outing risk assessments.

Quality of Education

Themes & Intentions – We are still on our first year of the new curriculum, as outlined by Tracey, as our Assistant Manager for learning and Development. We are keeping themes and intentions child led and responding to their thoughts and actions. This means we can be flexible to change topics and opportunities to meet the needs and interests of the children as a group and individuals.

Our topic at present Beltane, the Pagan celebration of Earth’s fertility. Following that we have Community History Month and 30 Days Wild.



Cultural Capital and Outdoor Education

Forest School – The school risers forest school is having a rest for a few weeks so that we can start our other cultural capital outings, now that government COVID guidelines are permitting educational visits again. This week we are going to the community garden in Par to explore and drop off some fairy houses we have made, the week after we are visiting the Bird Lady of Fowey and Fowey park. We are waiting the dates for our private viewing of Fowey Aquarium. We are hoping that we can move forest school sessions to Tywardreath School for June and July, as part of transition, depending on government and schools COVID regulations.

Partnership with Parents

Individual Targets – We are speaking with all parents to chat about any targets they would like for their child and we have asked for feedback in the last two newsletters and also reminded parents/carers they can phone us. We trying to encourage a wider use of Tapestry, by adding staff news updates on Facebook and asking parents to post their holiday news on Tapestry. On this week's audit, 6 families have not accessed their child's Tapestry this term. We are speaking with these families to see if we can help with access.

Parent Feedback – We are planning another summer term survey for parents/carers.

Safeguarding and Welfare

Ongoing staff suitability – All staff safeguarding up to date, induction done for two new students, DBS's checked. Supervisions up to date. 6/7 staff prevent trained. Sarah refreshed Level 3 Safeguarding. Teresa to book Level 3 refresher.

Site Safety – The climbing frames was repaired by a committee members partner – with thanks. The stairs will need replacing soon, they are not dangerous, but are not as deep as they used to be. I have painted the climbing frame in the last two weeks.

Accident Form Audit – At the end of spring term the accident forms were audited and the repeat causes of accidents are other children or children falling over, going too fast, not looking where they are going.

Setting Mission Statement/Aims – Rolled over from last meeting - It was discussed during January 2020 staff meeting that this needs a review and we should do this in conjunction with the committee.

Setting Improvements – I have been repainting the climbing frame with the paint donated by ASDA. Almost finished. Staff have been making resources and have made some signs and games for the garden.

We plan to spend the two Facebook birthday fundraisers on wooden construction and small world houses for the garden. A local carpenter is going to make these for cost for us.



Effective setting leadership and management	Previous targets/actions	Progress on 27/04/21	How can we make this better? Actions/Targets
<p>The Quality of Education Learning and Development</p> <p>fulfil their responsibilities in meeting the learning and development requirements of the Early Years Foundation Stage, including overseeing the educational programmes</p>	<p>Individual Targets – Share these with parents/carers verbally and during consultations Tapestry to add observations</p> <p>ECAT – Review ECAT scores and plan and support over/underachievers accordingly</p> <p>Two Year Checks – To be reviewed, to ensure all are complete and parents have contributed and have a copy of their child’s 2YC</p>	<p>Individual Targets –Spring targets have been closed off with impact. New summer term targets with intent and implement now being set in partnership with parents. Asked parents to telephone or speak to staff, but we are speaking with all parents at the door directly.</p> <p>ECAT - ECAT reviewed end of spring term 2021. One under, has IEP and been referred to SaLT</p> <p>Two Year Checks – SOT to check if Spring term 2YC have been distributed and explained to parents</p> <p>Curriculum and Topics – Listed on newsletters and door for parents. Now and next topics. Staff discussed the vision for a ‘Broad and Rich Curriculum’ in staff meetings and group page</p>	<p>Individual Targets – Continuous Share these with parents/carers verbally and during consultations. Remind parents they can use Tapestry to add observations</p> <p>Cohort Tracking – Ongoing</p> <p>ECAT Ongoing - ECAT – Review ECAT scores and plan and support over/underachievers accordingly Review at end of Summer, feedback any school riser issues to school. Any under pre-schooler set support targets for home for summer holiday.</p> <p>Two Year Checks ongoing</p> <p>Curriculum and Topics – Will be shared on the new parent update board in porch, which is now portable and outside front door. This includes ways that learning can be supported at home</p>



<p>Safeguarding and Welfare</p> <p>fulfil their responsibilities in meeting the safeguarding and welfare requirements of the Early Years Foundation Stage at all times, implementing them consistently to ensure that all staff share a sense of responsibility to create an environment that is welcoming, safe and stimulating</p>	<p>Safeguarding – All staff to complete the online Gov.uk ‘Prevent’ training. Ensure all staff have updated their basic safeguarding in the last three years</p> <p>Risk Assessments COVID-19 operational plans and risk assessments - ongoing</p> <p>Heating – We are looking to replace the old night storage heaters with something more efficient and cost effective.</p> <p>Policies - New Social media Policy has been adopted and is now in our prospectus. SOT looked through the policies online and some of them still refer to the DPA 1998, instead of GDPR 2019. SOT to amend. Policies removed from website temporarily.</p> <p>Maintenance – Sarah to send photos of climbing frame to committee for action</p>	<p>Safeguarding – All staff training completed.</p> <p>Risk Assessments - Now all on website. Risk assessment updated March 2021 (bi annually) to include beach and transport. COVID operation procedure on website also.</p> <p>Spring 2021 accident forms have all been audited. The top causes of accidents are: Falling off chairs (to other children and children falling over.</p> <p>Heating - On hold while tenancy lease is established.</p> <p>Policies - Policies all re-adopted and now on website for easy access (Nov 2020)</p> <p>Maintenance – Climbing frame now fixed and painted.</p>	<p>Safeguarding –Up to date.</p> <p>Risk Assessments - COVID-19 operational plans and risk assessments - ongoing</p> <p>Heating and lighting – On hold.</p> <p>Policies - To be reviewed in November 2021 or before, if an changes in legislations.</p> <p>Maintenance – Climbing frame steps will need replacing soon. Not unsafe, but not as deep as they were.</p>
<p>Self Evaluation and Targets</p> <p>have rigorous and effective systems for self-evaluation that inform the setting’s priorities and are used to</p>	<p>Targets – Improve mathematical opportunities</p> <p>Maths Evaluate maths coverage and attainment at</p>	<p>Maths - Maths intent and implement was evaluated for impact in April 2021 staff meeting. Maths is now more embedded in</p>	<p>Maths - Evaluate maths coverage and attainment at end of October half term 2020</p>



<p>set challenging targets for improvement</p>	<p>end of October half term 2020</p> <p>Be more environmentally friendly/conscience as a setting.</p>	<p>everyday practice. Foraml maths teaching is now taking place for school risers, along side phonics</p> <p>Tracey has now planned in specific Maths focus for each topic or intention.</p> <p>The recycling skips have been removed in Par. Now having to drive recyclables to the HRC.</p> <p>We are currently unable to use the children's washable hand towels, due to risk assessment identifying that occasionally younger children might use the wrong towel in error</p>	<p>Maths – New resources are being made to support additional opportunities. Continue to develop maths in continues provision as well as formal maths teaching, record and evaluate.</p> <p>Ongoing - We need to identify new ways top be more environmentally friendly</p>
<p>Personal/Professional Development</p> <p>have effective systems for supervision, performance management and the continuous professional development of staff which have a positive impact on teaching and children's learning and development</p>	<p>Supervision – Carried out termly.</p> <p>Training – To check staff training audit for core courses (Safeguarding, Food Safety, First Aid).</p> <p>All staff completed 'Sustained Shared Thinking' on Educare. This follows on from discussions about staff being the most important tool in a child learning and development progress.</p> <p>Peer Observations – All staff will have a peer to peer observation this term. Their choice of activity and then they will assess it on a form (now created in consultation with staff and student).</p>	<p>Training - All core training up to date. No face-to-face training available at present due to COVID-19</p> <p>Peer Observations – Summer term 2021 peer observations now due</p>	<p>Supervision – Ongoing but up to date.</p> <p>Training – Staff to decide as a group next online course to complete and discuss</p> <p>Peer Observations – Ongoing. To be completed by end if summer term 2021 and reviewed asap after as a staff group</p>
<p>Partnership with Parents</p> <p>have effective partnerships with parents and external agencies that help to secure appropriate interventions for children to receive the support they need</p>	<p>Partnership with Parents – Share targets with parents/carers verbally and during consultations. Remind parents they can use Tapestry to add observations</p>	<p>Partnership with Parents – We are not allowed parents into setting for consultations currently due to COVID-19 government guidelines. We are speaking with parents at the door to</p>	<p>Partnership with Parents Share targets with parents/carers verbally and during consultations. Remind parents they can use Tapestry to add observations</p>



	<p>Community Events – Sports day and leavers ceremony postponed from July 2020, due to COVID-19 restrictions</p> <p>Partnership with other providers – On hold</p> <p>Setting/Parent & Carer Communication - 100% of our parents surveyed said communication met their expectations and 82% said it exceeded their expectations</p> <p>Porch parent/carers update whiteboard is now portable and removed from the porch, as parents cannot access it. This is a daily update for families and ideas of how they can extend the learning at home.</p> <p>Parent survey completed in July 2020, Results collated and sent to committee and staff by email on 6th September. Overview of parent feedback now on our website and in our prospectus</p> <p>Parent survey to be created, committee and staff to think of questions, use Ofsted Inspection Handbook as a reference point. Survey to go out on Survey Monkey and a paper option</p>	<p>liaise and set targets with parents/carers and promote the use of Tapestry.</p> <p>Community Events – Sports day and leavers ceremony held on 1st September</p> <p>Partnership with other providers – No dual setting placements allowed at present due to COVID 19 regulations. Sarah in contact with Kelly from Footsteps Childcare Centre</p> <p>Setting/Parent & Carer Communication - To conduct parent/carers survey in July 2021</p>	<p>Community Events – Plan according to COVID regulations</p> <p>Partnership with other providers - On hold</p> <p>Setting/Parent & Carer Communication – To conduct parent/carers survey in July 2021</p>
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